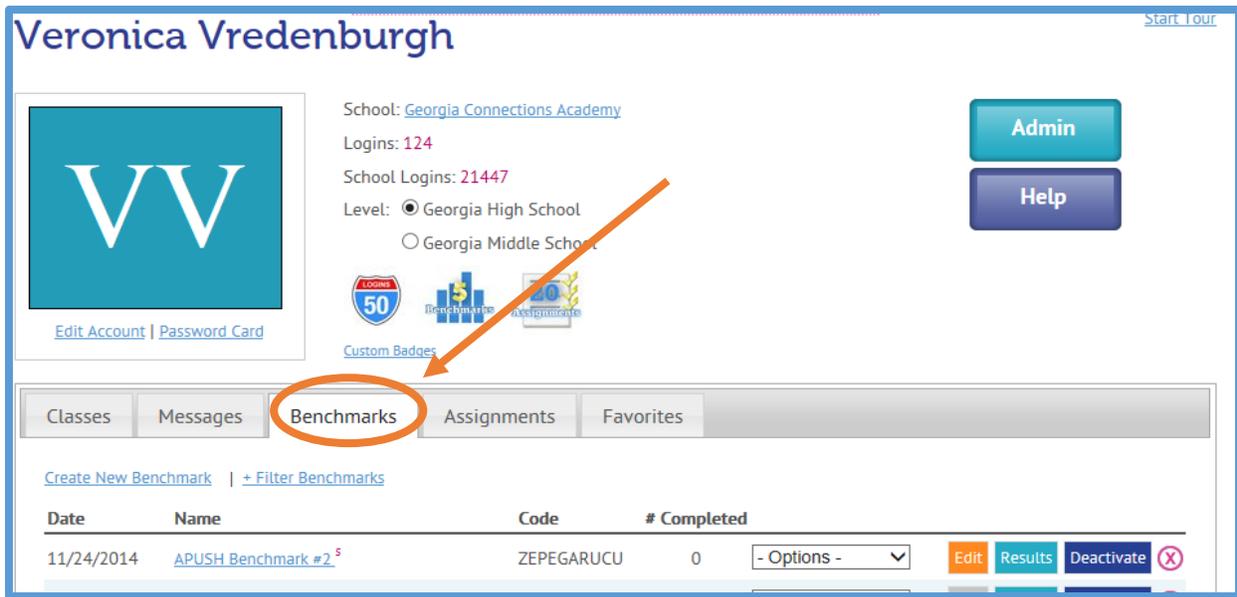


Creating your Benchmark in USA Test Prep

Start on your homepage and click 'Benchmarks'.



Veronica Vredenburg

School: [Georgia Connections Academy](#)

Logins: 124

School Logins: 21447

Level: Georgia High School
 Georgia Middle School

[Admin](#)
[Help](#)

[Edit Account](#) | [Password Card](#)

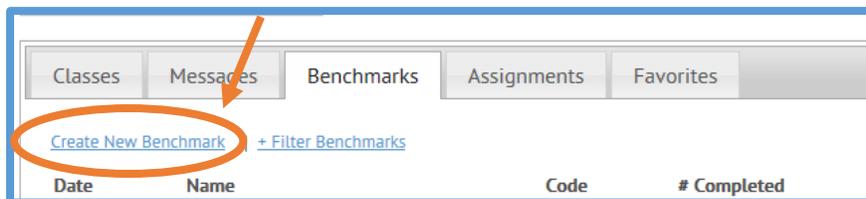
[Custom Badges](#)

Classes Messages **Benchmarks** Assignments Favorites

[Create New Benchmark](#) | [+ Filter Benchmarks](#)

Date	Name	Code	# Completed			
11/24/2014	APUSH Benchmark #2	ZEPEGARUCU	0	- Options -	Edit	Results Deactivate

In the Benchmark tab click on the 'Create New Benchmark' link as shown.

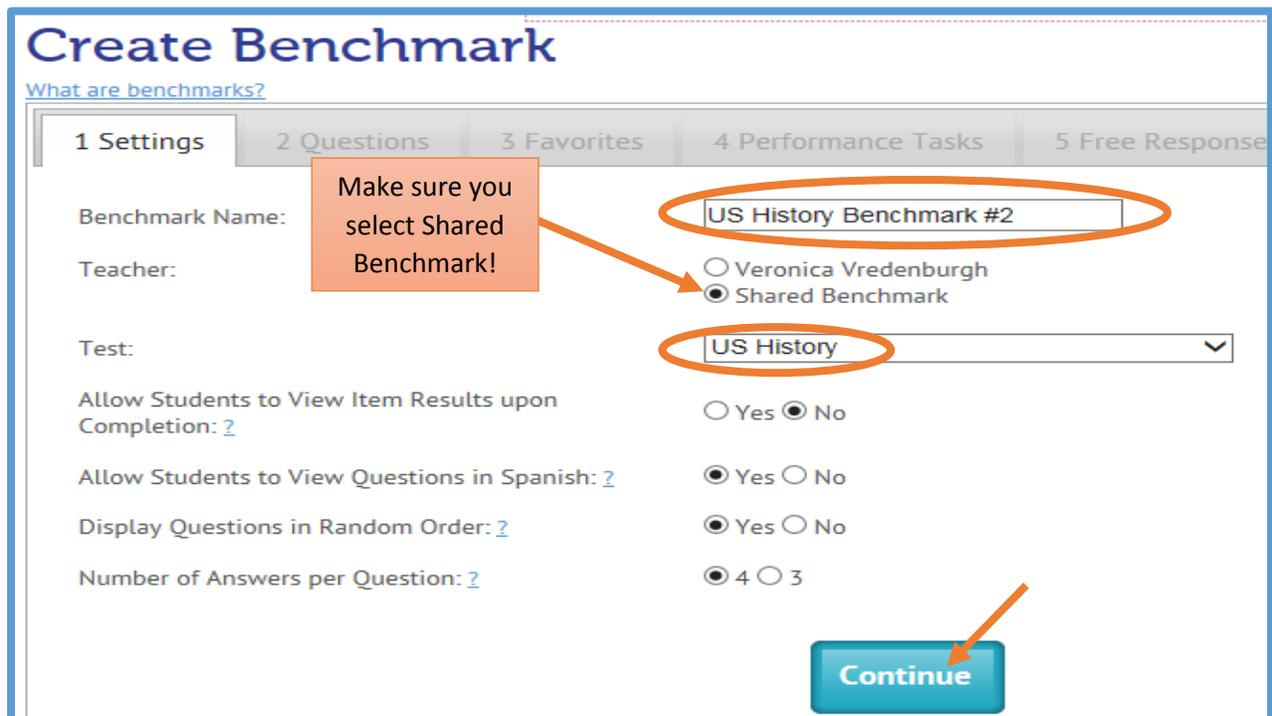


Classes Messages **Benchmarks** Assignments Favorites

[Create New Benchmark](#) | [+ Filter Benchmarks](#)

Date	Name	Code	# Completed
------	------	------	-------------

After you click on the 'Create New Benchmark' link you will be taken to a new page where you will create your Learning Team Benchmark. Here you will create a name for your benchmark, make it a shared assessment, select the test type, and select test features. Click continue when you are finished.



Create Benchmark

[What are benchmarks?](#)

1 Settings 2 Questions 3 Favorites 4 Performance Tasks 5 Free Response

Benchmark Name:

Teacher: Veronica Vredenburg Shared Benchmark

Test:

Allow Students to View Item Results upon Completion: Yes No

Allow Students to View Questions in Spanish: Yes No

Display Questions in Random Order: Yes No

Number of Answers per Question: 4 3

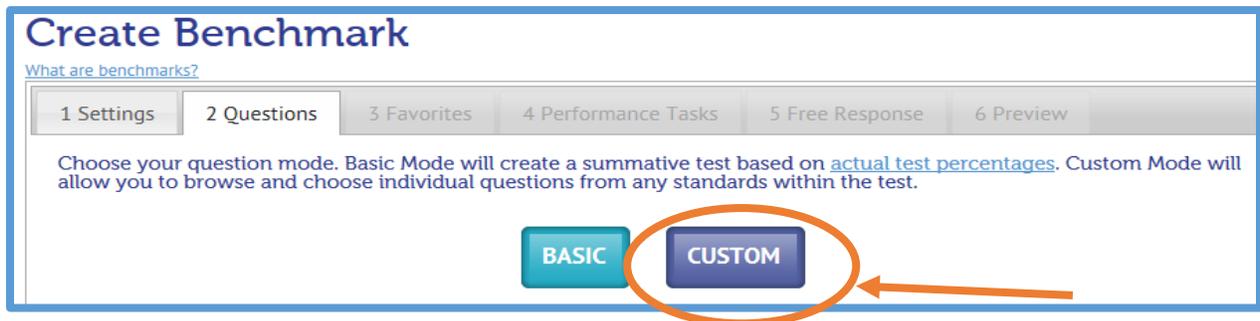
[Continue](#)

Make sure you select Shared Benchmark!

Creating your Benchmark in USA Test Prep

Now it is time to select your questions. To create a personalized benchmark you must click on 'custom' to have access to all selectable questions.

Clicking Basic will give you a premade benchmark from the USA Test Prep test bank.



Create Benchmark

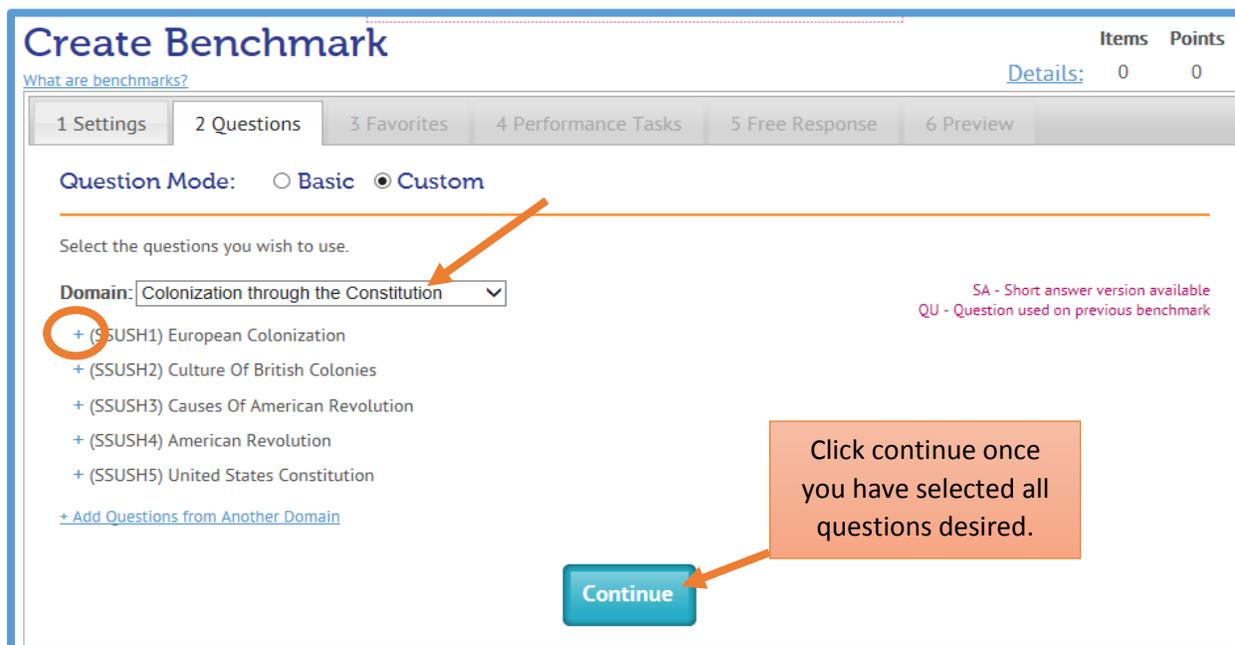
[What are benchmarks?](#)

1 Settings | 2 Questions | 3 Favorites | 4 Performance Tasks | 5 Free Response | 6 Preview

Choose your question mode. Basic Mode will create a summative test based on [actual test percentages](#). Custom Mode will allow you to browse and choose individual questions from any standards within the test.

BASIC **CUSTOM**

After selecting 'custom' you will be allowed to choose the domain(s) and standards that you want to test your students on. To have access to all questions relevant to that standard click on the + symbol.



Create Benchmark

[What are benchmarks?](#) [Details:](#) 0 0

1 Settings | 2 Questions | 3 Favorites | 4 Performance Tasks | 5 Free Response | 6 Preview

Question Mode: Basic Custom

Select the questions you wish to use.

Domain:

- + (SSUSH1) European Colonization
- + (SSUSH2) Culture Of British Colonies
- + (SSUSH3) Causes Of American Revolution
- + (SSUSH4) American Revolution
- + (SSUSH5) United States Constitution

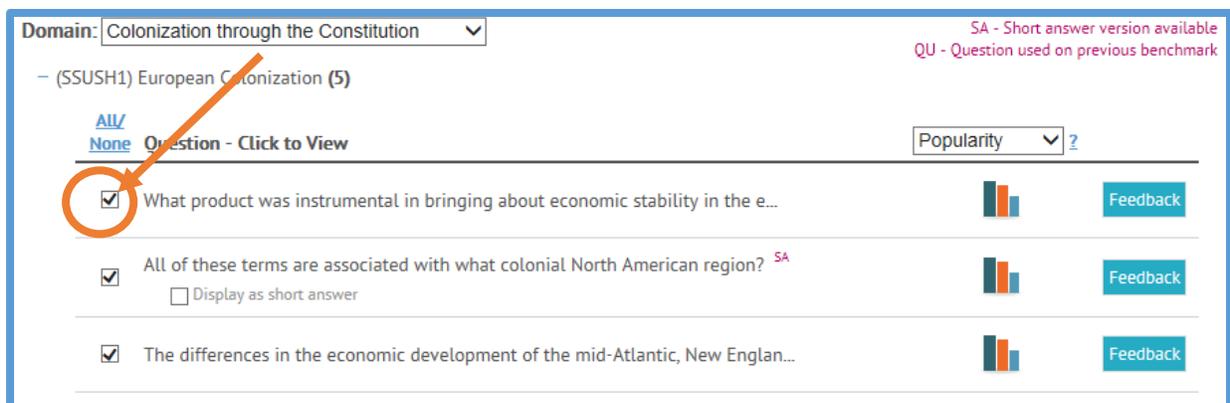
[+ Add Questions from Another Domain](#)

SA - Short answer version available
QU - Question used on previous benchmark

Click continue once you have selected all questions desired.

Continue

After finding a question you would like to have on your benchmark, click on the blank box next to the displayed question. Once you have done this for all standards and domain that you wish to have present on the Benchmark, click Continue.



Domain:

SA - Short answer version available
QU - Question used on previous benchmark

– (SSUSH1) European Colonization (5)

[All/None](#) [Question - Click to View](#) Popularity ?

- What product was instrumental in bringing about economic stability in the e...  **Feedback**
- All of these terms are associated with what colonial North American region? ^{SA}
 Display as short answer  **Feedback**
- The differences in the economic development of the mid-Atlantic, New Englan...  **Feedback**

Creating your Benchmark in USA Test Prep

After selecting all questions, you will click continue and be led to the 'Favorites' tab. If this is your first time using USA Test Prep (under this account) you will not have favorite questions to select from.

If you have used this account in the past and have certain questions listed as your favorite, click yes and follow the prompts.

The screenshot shows the 'Create Benchmark' interface. At the top, it says 'Create Benchmark' and 'What are benchmarks?' with a link. On the right, it shows 'Items: 5' and 'Points: 5'. Below this is a navigation bar with six tabs: '1 Settings', '2 Questions', '3 Favorites', '4 Performance Tasks', '5 Free Response', and '6 Preview'. The '3 Favorites' tab is selected. Below the navigation bar, there is a text box explaining that favorite questions are those authored or previously flagged. At the bottom, there are two buttons: a teal button that says 'YES, I want to add FAVORITE QUESTIONS' and a dark blue button that says 'NO, I do not want to add FAVORITE QUESTIONS'.

Once you have selected your choice for favorites you will be guided to the 'Performance Tasks' tab. This is where you are able to select activities such as fill in the blanks. Since this is a benchmark, we will not need this. Select No.

The screenshot shows the 'Create Benchmark' interface with the '4 Performance Tasks' tab selected. The text below the navigation bar explains that performance task activities are interactive assessments, including classifying, highlighting, labeling, matching, and ordering. At the bottom, there are two buttons: a teal button that says 'YES, I want to add PERFORMANCE TASKS' and a dark blue button that says 'NO, I do not want to add PERFORMANCE TASKS'. An orange arrow points from the 'NO' button to the '5 Free Response' tab in the navigation bar.

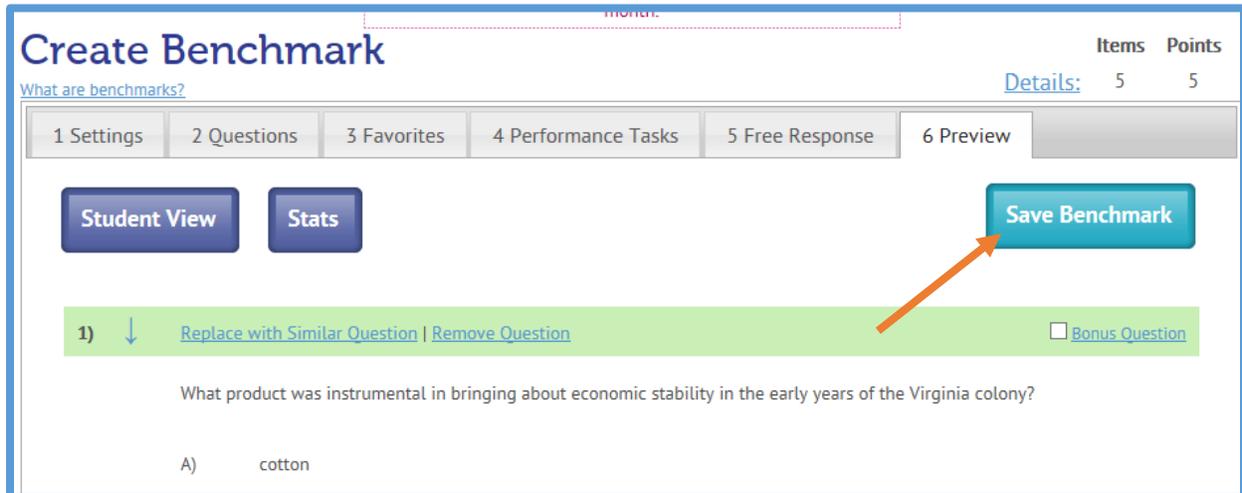
After selecting no under the 'Performance Tasks' tab you will be taken to the 'Free Response' tab. Here you have the option to add a short answer/essay question. Since this is a Benchmark, we will not need this. Select No.

The screenshot shows the 'Create Benchmark' interface with the '5 Free Response' tab selected. The text below the navigation bar explains that free response questions are open-ended and require higher-order thinking skills, and are not auto-graded. At the bottom, there are two buttons: a teal button that says 'YES, I want to add FREE RESPONSE' and a dark blue button that says 'NO, I do not want to add FREE RESPONSE'. An orange arrow points from the 'NO' button to the '6 Preview' tab in the navigation bar.

Creating your Benchmark in USA Test Prep

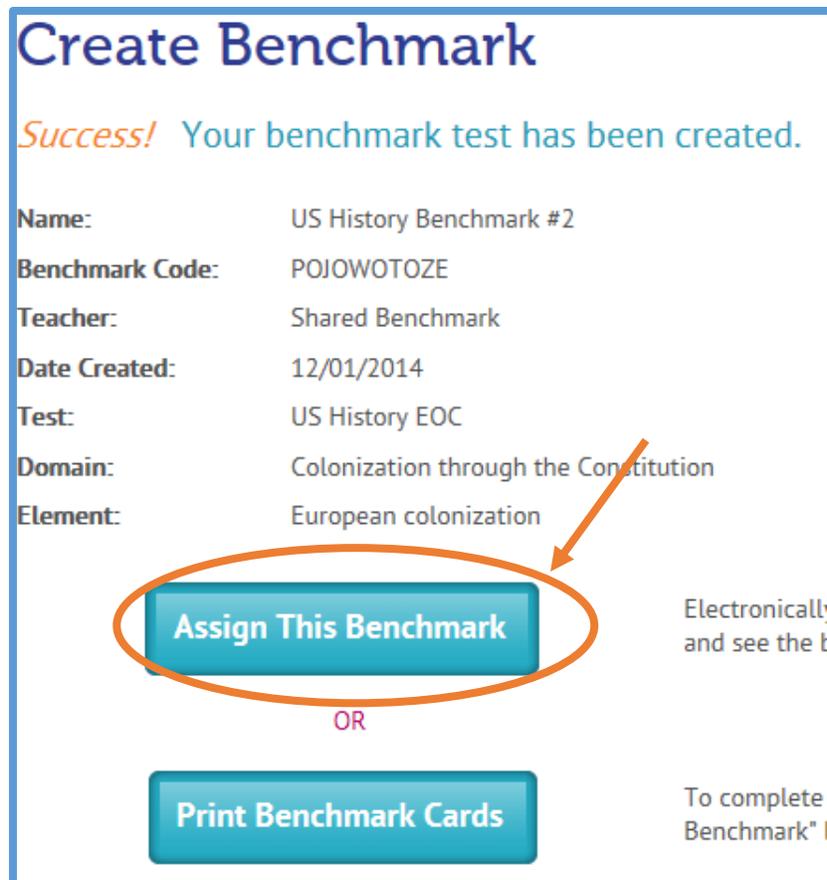
After selecting no for the 'Free Response' tab you will be directed to the 'Preview' tab. Here you will be able to view all questions and answers selected in the 'Questions' tab. Be sure to review and approve the questions with your Learning Team.

Once everyone in your Learning Team approves the newly created Benchmark, click Save Benchmark.



The screenshot shows the 'Create Benchmark' interface with the 'Preview' tab selected. The interface includes a navigation bar with tabs for Settings, Questions, Favorites, Performance Tasks, Free Response, and Preview. Below the navigation bar are buttons for 'Student View', 'Stats', and 'Save Benchmark'. An orange arrow points to the 'Save Benchmark' button. The main content area displays a question: 'What product was instrumental in bringing about economic stability in the early years of the Virginia colony?' with a multiple-choice option 'A) cotton'. There are also links for 'Replace with Similar Question' and 'Remove Question', and a checkbox for 'Bonus Question'.

Congratulations! You have just created your first benchmark! By now you have created your classes and test that will be given. Click on 'Assign this Benchmark' to assign to your students. This allows students to have access to the Benchmark.



The screenshot shows the 'Create Benchmark' interface with a success message: 'Success! Your benchmark test has been created.' Below the message are details for the benchmark: Name: US History Benchmark #2, Benchmark Code: POJOWOTOZE, Teacher: Shared Benchmark, Date Created: 12/01/2014, Test: US History EOC, Domain: Colonization through the Constitution, and Element: European colonization. The 'Assign This Benchmark' button is highlighted with an orange circle and an orange arrow points to it. Below the button is the word 'OR' and the 'Print Benchmark Cards' button. To the right of the 'Assign This Benchmark' button, there is partially visible text: 'Electronically and see the b'. To the right of the 'Print Benchmark Cards' button, there is partially visible text: 'To complete Benchmark" (

Creating your Benchmark in USA Test Prep

Here you will be able to select the type of assignment and class that you wish to assign your newly created Benchmark.

Create Assignment

1 Select Students | 2 Choose Assignment | 3 Choose Settings

Continue

Type: Single Assignment
- A single test, game or quiz for one or more students.
 Group Assignment
- Multiple assignments to be completed in a specific order by one or more students.

Classes/Students: AP US History (Mrs. Vredenburg) [Uncheck All](#)

Only select the class(es) you wish to have the benchmark.

After you have selected all the classes you want to have that benchmark assessment, click Continue. You will be sent to the 'Choose Assignment' tab. So long as you are assigning this right after making the benchmark you will not have to change anything on this screen. Click Continue.

Create Assignment

1 Select Students | 2 Choose Assignment | 3 Choose Settings

Assignment Name:

Assignment: Test Practice Game Video

Test:

Type:

Benchmark:	Date	Name	Code	# Completed
<input checked="" type="radio"/>	12/01/2014	US History Benchmark #2 ^s	POJOWOTOZE	0
<input type="radio"/>	11/24/2014	APUSH Benchmark #2 ^s	ZEPEGARUCU	0
<input type="radio"/>	11/24/2014	US History Benchmark #2 ^s	KUHAWUMAYA	5
<input type="radio"/>	10/22/2014	Benchmark test ^s	ZUWONEYEDA	4
<input type="radio"/>	10/13/2014	Unit 3 Test - Industrialization ^s	KAXOKEHAYA	2
<input type="radio"/>	08/20/2014	US History Benchmark 1 ^s	FOWANEWARA	368
<input type="radio"/>	08/07/2014	Unit 2 Test - The Early American Republic ^s	XUDECOHODO	14
<input type="radio"/>	08/05/2014	Unit 1 Quiz - US History	REXOLUWAFO	0

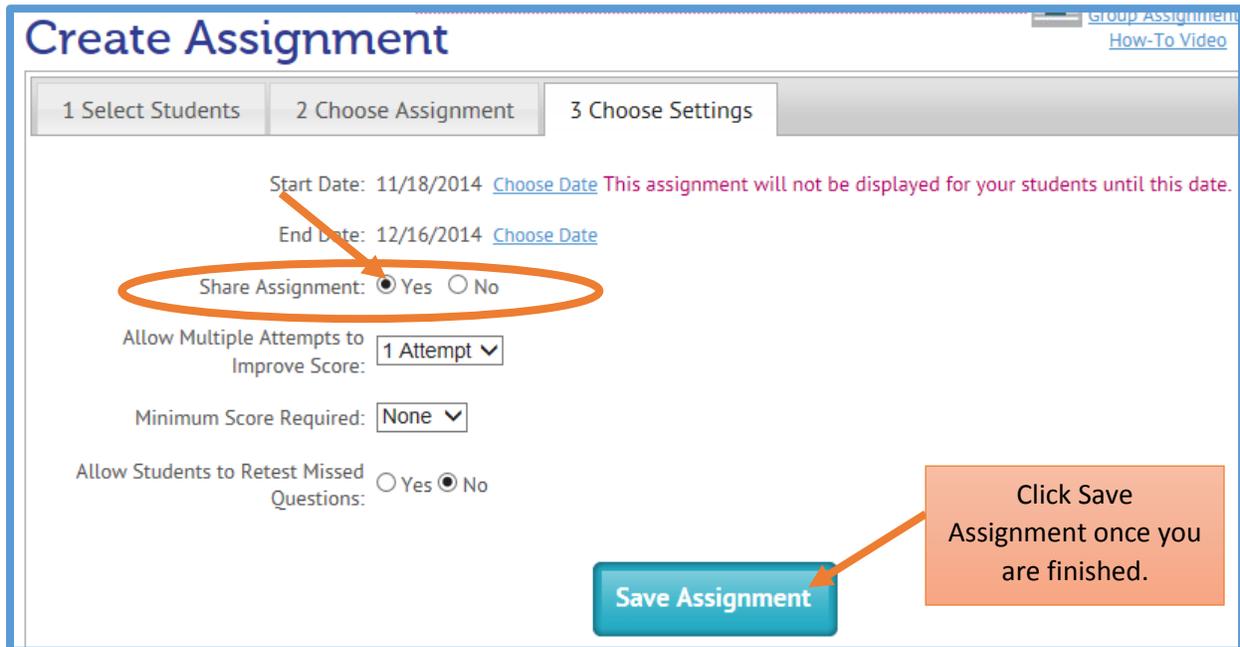
Verify the selections are correct and click continue

Continue

Creating your Benchmark in USA Test Prep

Now you will be asked to select customizable features of the assignment such as the start and end dates.

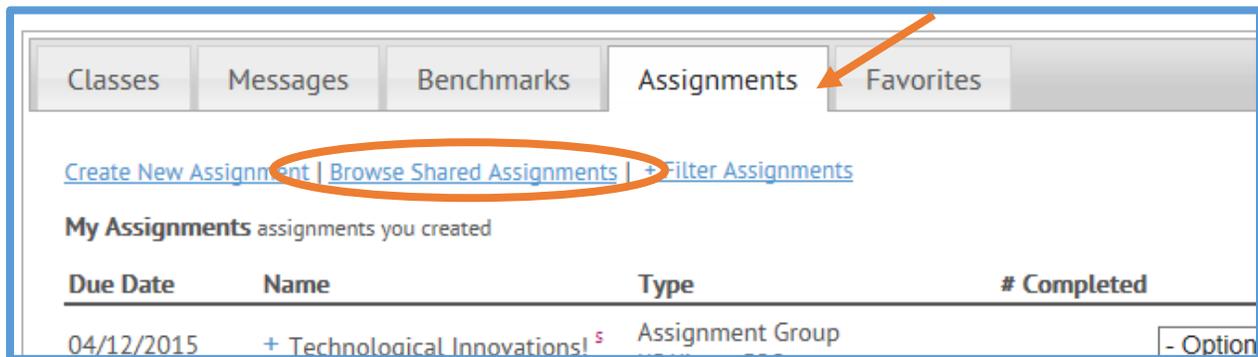
Be sure to click yes for sharing to allow your Learning team members to access it for their account.



The screenshot shows the 'Create Assignment' interface with three steps: 1 Select Students, 2 Choose Assignment, and 3 Choose Settings. The 'Share Assignment' option is selected as 'Yes'. The 'Save Assignment' button is highlighted with an orange box and an arrow pointing to it from a text box that says 'Click Save Assignment once you are finished.'

Start Date: 11/18/2014 [Choose Date](#) This assignment will not be displayed for your students until this date.
End Date: 12/16/2014 [Choose Date](#)
Share Assignment: Yes No
Allow Multiple Attempts to Improve Score: 1 Attempt
Minimum Score Required: None
Allow Students to Retest Missed Questions: Yes No
[Save Assignment](#)

If you did not create the Benchmark on your account, you will need to search Shared Assessments to gain access to your Learning Team's Benchmark. From your homepage click the 'Assignments' tab. From there click the 'Browse Shared Assessments' link. Follow the prompts you are given.



The screenshot shows the 'Assignments' tab selected in the navigation menu. The 'Browse Shared Assessments' link is circled in orange. Below the navigation menu, there is a table of assignments.

Due Date	Name	Type	# Completed
04/12/2015	+ Technological Innovations!	Assignment Group	- Option

If you have any issues or questions, please contact Veronica Vredenburgh.